



Date: 7<sup>th</sup> September 2018

**CIRCULAR**

The OBC Cell of the Institution has been constituted with the following members for the Academic Year 2018-19.

**OBC cell members**

S.No	Name of the faculty	Designation-Department	Nature of responsibility
1	Dr.M.LAKSHMAN RAO	Principal	Chairman
2	Mr K.SRIKANTH	Assoc. Professor-ECE	Convener
3.	Mr.G V PUNNA RAO	Assoc. Professor-MECH	Co-convener
4.	Mr.CH. BALA BRAHMA CHARI	Assoc. professor-S&H	Member
5	Mrs.S. HIMA BINDU	Assoc. professor-S&H	Member
6	Mr.P.YEDUKONDAL	Assoc. Professor- EEE	Member
7	Mrs. SUDHA RANI	Assoc. professor-S&H	Member
8	Mrs.Y V RAVI KUMAR	Assoc. professor-S&H	Member
9	P.KALYAN BABU	STUDENT	Member
10	N.MAHESH	STUDENT	Member
11	Y.VENKATA KISHORE	STUDENT	Member
12	M.SURENDRA	STUDENT	Member

*(Handwritten signature)*

**PRINCIPAL**  
**PRAKASAM ENGINEERING COLLEGE**  
**KANIGIRI ROAD**  
**KANDUKUR-523105**  
**S.P.S. Road, Nellore Dt, (A.P.)**  
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*(Handwritten signature)*

**Principal**  
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**PRAKASAM**  
ENGINEERING COLLEGE

**Functions of the OBC cell:**

- To enhance the access to education to persons belonging to OBC Communities as per the Government norms.
- To promote higher education and impart quality education on par with general students.
- Strive for educational advancement of Backward Castes.
- Communicate with the concerned departments of the Governments on the behalf of the candidate to avail his/her reservation.



Principal

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Date: 30-09-2018

## CIRCULAR

This is to inform to all the OBC Cell members, that a meeting is scheduled on 01-10-2018 at 03:30 PM in ECE Dept. All the members are requested to attend the meeting without fail.

### AGENDA:

To discuss and finalize the functions and facilities of cell

1. Information about the seats available and actual admission of OBC students..
2. Awareness program about fee reimbursement and various other meritorious scholarships to I year students.
3. Intimation about Renewal of scholarships of II, III and IV year students.

Copt to  
All cell members

*K. S. / eth*  
coordinator

*e. h.*  
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### Minutes of Meeting

#### Proceedings of the Meeting of OBC Cell

Date : 01-10-2018

Time : 3:30

Venue : ECE Dept.

#### MEMBERS PRESENT:

S.No	Name of the faculty	Designation-Department	Nature of responsibility	signature
1	Dr.M.LAKSHMAN RAO	Principal	Chairman	
2	Mr K.SRIKANTH	Assoc. Professor-ECE	Convener	
3.	Mr.G V PUNNA RAO	Assoc. Professor-MECH	Co-convener	
4.	Mr.CH. BALA BRAHMA CHARI	Assoc. professor-S&H	Member	
5	Mrs.S. HIMA BINDU	Assoc. professor-S&H	Member	
6	Mr.P.YEDUKONDAL	Assoc. Professor- EEE	Member	
7	Mrs. SUDHA RANI	Assoc. professor-S&H	Member	
8	Mrs.Y V RAVI KUMAR	Assoc. professor-S&H	Member	
9	P.KALYAN BABU	STUDENT REPRASENTIVE	Member	
10	N.MAHESH	STUDENT REPRASENTIVE	Member	
11	Y.VENKATA KISHORE	STUDENT REPRASENTIVE	Member	
12	M.SURENDRA	STUDENT REPRASENTIVE	Member	



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## RESOLUTIONS

1. Information was taken about the seats available and actual admission of OBC students..
2. Meeting to be conducted branch wise to BC Students create awareness program about fee reimbursement and various other meritorious scholarships to I year students.
3. Intimation about Renewal of scholarships of II, III and IV year students through branch wise.
4. All the resolutions are communicated to students by circular

*K.S. Jethu*  
Coordinator

Copy to  
All cell members

*C. S.*  
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19-02-2019

## CIRCULAR

This is to inform to all the OBC Cell members, that a meeting is scheduled on 22-02-2019 at 03:30 PM in ECE Dept. All the members are requested to attend the meeting without fail.

### AGENDA:

To discuss and finalize the functions and facilities of cell

1. About competitive exams and govt. jobs preparation for III and IV year students
2. Issues facing about fee reimbursement and various other meritorious scholarships of I year students.

*K. S. Laksh*  
Coordinator

Copy to  
All cell members



*C. H. S.*  
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Date: 22-2-2019

Minutes of Meeting

Proceedings of the Meeting of OBC Cell

Date : 22-2-2019

Time : 3:30

Venue : ECE Dept.

MEMBERS PRESENT:

S.No	Name of the faculty	Designation-Department	Nature of responsibility	signature
1	Dr.M.LAKSHMAN RAO	Principal	Chairman	
2	Mr K.SRIKANTH	Assoc. Professor-ECE	Convener	
3.	Mr.G V PUNNA RAO	Assoc. Professor-MECH	Co-convener	
4.	Mr.CH. BALA BRAHMA CHARI	Assoc. professor-S&H	Member	
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6	Mr.P.YEDUKONDAL	Assoc. Professor- EEE	Member	
7	Mrs. SUDHA RANI	Assoc. professor-S&H	Member	
8	Mrs.Y V RAVI KUMAR	Assoc. professor-S&H	Member	
9	P.KALYAN BABU	STUDENT	Member	
10	N.MAHESH	STUDENT	Member	
11	Y.VENKATA KISHORE	STUDENT	Member	
12	M.SURENDRA	STUDENT	Member	



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## RESOLUTIONS

1. Conduct meetings branch wise for OBC students About competitive exams, govt. jobs, various other opportunities, and preparation for III and IV year
2. After discussion with students, listed out Issues facing about fee reimbursement and various other meritorious scholarships of I year students and finding the solution from scholarship section.

All the resolutions are communicated to students by circular

Copy to  
All cell members

*lc. s. / sth.*  
Coordinator

*d. hr*

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