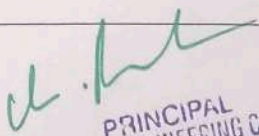
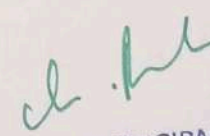




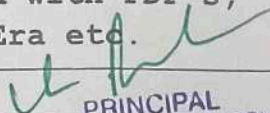
## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	Prakasam Engineering College
• Name of the Head of the institution	Dr M.Lakshmana Rao
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	08598222288
• Mobile no	9849265251
• Registered e-mail	principalf9@gmail.com
• Alternate e-mail	kumarece0@gmail.com
• Address	O.V.Road
• City/Town	Kandukur
• State/UT	Andhra Pradesh
• Pin Code	523105
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Self-financing

  
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**KANDUKUR-523105, Prakasam Dt, AP**

• Name of the Affiliating University	JNTUK-Kakinada				
• Name of the IQAC Coordinator	Dr.Ch.Ravi Kumar				
• Phone No.	08598222288				
• Alternate phone No.	08598221200				
• Mobile	9849140465				
• IQAC e-mail address	iqac.pecf9@gmail.com				
• Alternate Email address	kumarece0@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="http://www.pec.com/iqac/aqar/AOAR-2019-20.pdf">http://www.pec.com/iqac/aqar/AOAR-2019-20.pdf</a>				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.prakasamec.com/pdf_file/ACA_DEMICCALENDAR2020-21.pdf">https://www.prakasamec.com/pdf_file/ACA_DEMICCALENDAR2020-21.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.81	2019	18/10/2019	17/10/2024
6.Date of Establishment of IQAC			26/05/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		 <b>PRINCIPAL</b> <b>PRAKASAM ENGINEERING COLLEGE</b> <b>KANDUKUR-523105, Prakasam Dt, A.P</b>
9.No. of IQAC meetings held during the year			2		

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	No
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<ul style="list-style-type: none"> <li>Quality Indices for departments and the Institute are generated and implemented.</li> <li>Based on the indices, analysis is done in the areas of attendance, results, faculty publications, projects, faculty quality, placements, intake gender ratio etc.,</li> <li>Periodical meetings are conducted to review the progress through online.</li> <li>Conducting seminars / workshops, FDPs, on quality related issues through online</li> <li>Softskills Training program has been organized with APSSDC, Hyderabad for 2nd, 3rd and 4th year students.</li> <li>Institute has taken permanent ISTE membership</li> </ul>	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
Enhancement of Industrial Collaborations	MOU's with reputed industries Viz.
Research and Development	Organized various activities and FDP's on Research Methodologies and Improved publication quality.
Placement Quality	Students are placed in MNC's.
Certificate Programs	certificate programs organized in the departments
Enhance in Quality Teaching and Learning	Faculty are trained with FDP's, NPTEL, CourseEra etc.

  
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13. Whether the AQAR was placed before statutory body?	No				
• Name of the statutory body					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>		Name	Date of meeting(s)	Nil	Nil
Name	Date of meeting(s)				
Nil	Nil				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020</td> <td>10/02/2020</td> </tr> </tbody> </table>		Year	Date of Submission	2020	10/02/2020
Year	Date of Submission				
2020	10/02/2020				
15. Multidisciplinary / interdisciplinary					
16. Academic bank of credits (ABC):					
17. Skill development:					
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)					
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):					
20. Distance education/online education:					

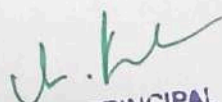
### Extended Profile

#### 1. Programme

1.1

311

Number of courses offered by the institution across all programs during the year

  
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File Description	Documents
Data Template	No File Uploaded

**2.Student**2.1 1891

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2 250Number of seats earmarked for reserved category as per GOI/ State  
Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3 404

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

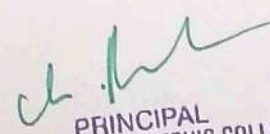
**3.Academic**3.1 144

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 2

Number of sanctioned posts during the year

  
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## Extended Profile

### 1. Programme

1.1 Number of courses offered by the institution across all programs during the year	311
---	-----

File Description	Documents
Data Template	No File Uploaded

### 2. Student

2.1 Number of students during the year	1891
---	------

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	250
---	-----

File Description	Documents
Data Template	No File Uploaded

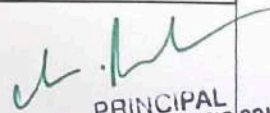
2.3 Number of outgoing/ final year students during the year	404
--	-----

File Description	Documents
Data Template	No File Uploaded

### 3. Academic

3.1 Number of full time teachers during the year	144
---	-----

File Description	Documents
Data Template	No File Uploaded

  
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3.2	2
Number of sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded

**4. Institution**

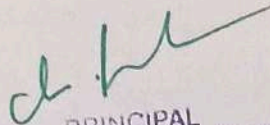
4.1	45
Total number of Classrooms and Seminar halls	
4.2	331.7
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	680
Total number of computers on campus for academic purposes	

**Part B****CURRICULAR ASPECTS****1.1 - Curricular Planning and Implementation**

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Curriculum Planning and Implementation All the students start their journey with PECby undergoing an Orientation Programme, which was held on 2nd September, 2020 for the session 2020-21, which paved the students' path to start their three-year journey full of knowledge & enthusiasm. The well-planned curriculum delivery and documentation is explained below: A. Communication of Vision; Mission and Objectives to stakeholders Our Vision / Mission well communicated to all stakeholders. The College Vision, Mission, Objectives are communicated through the following.

- In College Web site .[www.prakasamec.com](http://www.prakasamec.com)
- In College Magazines
- Display boards
- Admission Brochure

  
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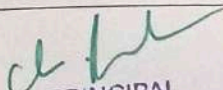
B. Preparation and distribution of master and class time-tables to students Time Table has been prepared strictly in accordance with guidelines of JNTUK University curriculum. The time table and faculty load maintained strictly as per the University credits. Value addition activities are also included in the time table to benefit the students in their career opportunities. Time table is also communicated to all students by pasting it on the Notice Boards respective class rooms and also communicated through CR and by posting on social media.

C. Extent of interaction with industry to enhance employability and entrepreneurial skills: The department also plan for the industry visit, guest lectures, workshop, seminars and conferences. This helps the students to get to know the work culture at industrial/corporate/relevant organizational places. Summer internships and training is offered to the students as per the curriculum requirement of the University.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to academic calendar provided by JNTUK KAKINADA.. Based on this academic calendar, the institution prepares the academic calendar/ Calendar of Events which includes the dates of commencement, completion of syllabus, schedule of internal exams, Working days, teachin days, internals marks submission, seminars, guest lectures, workshops, industrial visits, holidays, dates of semester end examination etc. As per the academic calendar and guidelines of the University, Timetable is prepared by senior faculty and after approval from respective Heads of the department & Principal it will be circulated to all the faculty members and students before commencement of the semester. Calendar of Events and Timetable both published on website of the college.

  
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File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

**1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

9

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data**

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requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The Institute has made all efforts to build healthier and harmonious working environment with respect to issues related to Gender, Environment and Sustainability, Human values and Professional Ethics into the curriculum.

1 Gender: To prevent sexual harassment at workplace and to empower the women employees, the Institute has constituted 1) Women Empowerment Committee

2) Anti-Sexual Harassment Squad

3) Anti-Sexual Harassment Committee to effectively curb any unhealthy working condition for the women employees and to increase their morale & empower them. Equal opportunities are extended to all in every aspect of teaching and learning in the Institute as it believes that gender discrimination is a crime. Students of both genders holistically participate in various

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cocurricular activities organized in house & outside the Institute. Every year the Institute is organizing woman's day celebration to respect the women force at all levels.

4) Environment and Sustainability The University has made it compulsory to study "Environmental studies" in their regular curriculum to create awareness related to various environmental issues the world is facing. Students are given ample opportunity to learn about the climate change and potential hazards of climate change.

Various extension programmes are being organized by the Institute through NSS unit to create awareness among the rural community with respect to ecological balance and its importance. Students are motivated to take up projects related to environmental issues to overcome the identified problems.

5) Human Values and Professional Ethics The University has made it mandatory to study the "Constitution of India and Professional Ethics" to provide basic information about Indian constitution, to identify individual role and ethical responsibility towards society and to understand human rights and its implications. This course helps the students to gain knowledge, legal literacy and thereby to take competitive examinations. It helps the students to understand state and central policies, fundamental duties, electoral process, and functions of municipalities, panchayaths and co-operativ societies. The Institute regularly organizes birth anniversaries of great personalities, National & State festivals, etc. to boost morality and awareness among the staff & students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

  
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File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students  
Teachers  
Employers  
Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

  
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1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

834

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

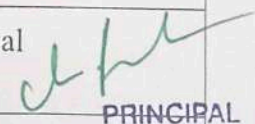
225

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Prakasam Engineering College has a Student Information System (SIS) portal Online Performance Tracking (OPTRA), used for maintaining th data of all the enrolled students. The attendance and test marks are made available in the student information



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portal. The access to the student's data given to the subject teacher, class teacher, Head of the Department, Principal, student and parent.

**Slow learners** The IA marks and attendance of the slow learners are informed to their parents over the phone and through OPTRA software. A faculty counsellor is assigned to each student to monitor the overall progress.

**Advanced learners:** Advanced learners are constantly guided and encouraged for participation in various competitions. The mentors identify their interest and talent in various domains and then guide & motivate them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2039	154

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institute is practicing different student centric learning methods to enhance their learning ability, these include: seminars, mini projects, paper presentations, poster presentations, etc.

**Experiential learning:** Students are allowed to conduct experiments independently in practical classes. Mini projects at third year level and major projects at final year level will help in imparting the required technical skills to the students.

**Participative learning:** Students are motivated to participate in various activities.

*[Signature]*  
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**Quiz Competitions, Paper Presentation, Technical Seminars and Online**

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The role of Information and communication technologies (ICT) in teaching-learning process ensure that students play an active role in the learning process.

Online Classes - Faculties are engaged the online classes by using MS Team platform along with Digital Writer. All faculties using a digita writer for conducting their classes.

Online quiz- Faculties prepare online quiz for students during the teaching process through MS Team platforms.

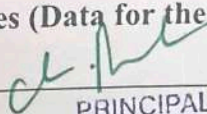
Video lecture- Recording of video lectures is made available to students for long term learning and future referencing. Online

PowerPoint presentations- Faculties are encouraged to use power-point presentations in their classroom teaching by using LCD's and projectors.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

2.3.3.1 - Number of mentors

  
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155

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

144

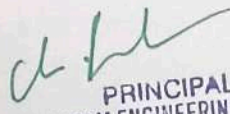
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

5

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**

  
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 KANDUKUR-523105, Prakasam Dt., A.P.



**2.4.3.1 - Total experience of full-time teachers**

12

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

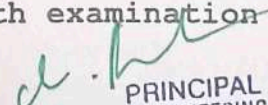
The detailed academic calendar is prepared before the start of the semester, which includes date of IA, ., Display of Results, etc. Separate Examination cell comprising of Exam Section. The question paper will be prepared as per the norms of the JNTUK. The faculty members upload the question bank pertaining to the subject with knowledge levels and course outcomes to the QPDS server. The question paper will be generated early 15 minutes of IA tests starts. . . The Institute maintains very strict, impartial, impersonal, confidential vigilant in smooth conduct of IA tests aided with inhouse supervision, strictly adhering to university norms. Room invigilation work is allotted to two faculty members in each classroom and also the internal squad team is constituted comprising senior faculty members in each department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At the Institute level, University Examination committee, comprising of The Principal (Chief Superintendent of Examinations), Exam Section Incharge., senior faculty and other teaching staff as members, is constituted to deal with examination related grievances.

Following are the possible grievances raised by students

  
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Repeated questions, improper split of marks, missing data, marks missed and wrong question number during semester exams are reported to the Principal in turn communicated to the Registrar Evaluation of the University. University decision or information after resolving the grievances is intimated to the Principal.

It is also conveyed to the students through COE. The following are the some of the discrepancies in the affiliated University Examination for which letters have been (through online and Hardcopy) forwarded through the Head of the Institute of the college to the Registrar (Evaluation):

1. Change of subject code in the student hall ticket.
2. When results of the students are withheld.
3. If two different arrear papers/regular papers appear on the same date to the same student.
4. Special provisions made to write examinations to those who have met with an accident-related issues and for differently abled with the prior permission of the Registrar Evaluation of affiliated university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) for all programs are well stated and displayed through: Institute website Digital Display boards in all corridors of Departments Assignment Books Blue Books (IA books) Department notice boards/ Magazines/ Lab Manuals/ Department newsletters Awareness about COs, POs and PSOs are made to students by faculty at the beginning of the semester and through orientation programme.

  
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File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Target of POs is set for the current academic year based on the previous year academic performance. Course Outcomes of individual courses are evaluated considering the student performance in the internal and University examination. Attainment level is measured in terms of actual percentage of student getting a set percentage of marks.

The courses are also mapped with their relevant PO and PSO as per the Blooms Knowledge Level and their attainment is also calculated. All these are calculated and attainment is evaluated using the excel macros developed by course coordinators and will be approved by respective programme coordinators.

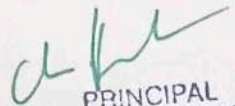
**Direct Assessment:** Assessing the student performance based on University examinations marks (theory and practical examinations) and Internal Assessment (both theory and practical examinations)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

312

  
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File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

NIL

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

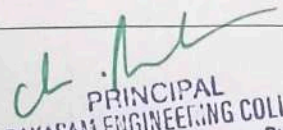
nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

nil

  
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File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

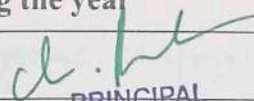
Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

##### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

  
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File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

**3.3 - Research Publications and Awards****3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

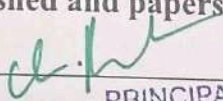
**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

19

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

0

  
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File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

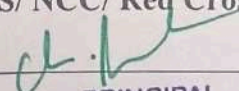
0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

nil

  
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File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

nil

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

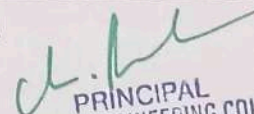
### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

nil

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

  
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**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

nil

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- 1. Class rooms- 43
- 2. Classrooms with LCD facilities- 40
- 3. Laboratories- 15
- 4. Seminar Halls- 5
- 5. Classrooms with Wi-Fi/ LAN- 18
- 6. Seminar halls with ICT facilities- 5
- 7. Video Centre- 5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

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4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Adequate facilities such as class rooms, tutorial rooms, laboratories, research laboratories, drawing halls, library, seminar halls, and auditorium are provided in the Institution for teaching learning activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

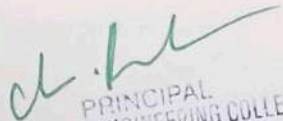
48

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

460

  
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File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

**4.2 - Library as a Learning Resource**

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Web Pros solutions**

**Partially**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

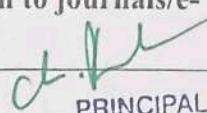
**B. Any 3 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

3.5

  
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File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

364

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

**Bandwidth available of internet connection in the Institution 40+40=80MBPS**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

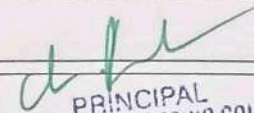
**4.3.2 - Number of Computers**

656

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

**4.3.3 - Bandwidth of internet connection in**

**A. ? 50MBPS**

  
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## the Institution

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

## 4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

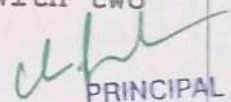
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance and upkeep of the infrastructure facilities are carried out with the support of the heads of the particular infrastructure department. The following list explains in detail.

1. Civil maintenance: The civil maintenance is headed by one of the senior staff in the civil engineering department, he looks after various sections like gardening, water plant, plumbing works, carpentry, rest rooms maintenance and civil structure maintenance with the co-ordination of in charges of above mentioned activities. The sgntksreofte
2. Laboratory equipment: Each department is assigned with two lab coordinators. The equipnt and inerisin helabotowokshopemaintaindythelabh (swokshopCh () with
3. Computers software and networking: The computers are

  
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maintained in the Institution by "Information System Support Admins". This division provides the integrated IT services like smooth running of procurement of hardware, software-installation, up-gradation and maintenance of automation package, college website, biometric services, troubleshooting of hardware, networking equipment's including internet connectivity

4. Vehicle transport: There are fifteen buses, 4 cars & one Ambulance. The buses are plying covering all the routes for the use of staff and students. Cars are exclusively used for HODs, Senior Professors and Guest speakers. The Emergency Van (Ambulance) is available in the college 24\*7 hours for students and faculty at the time of emergency.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

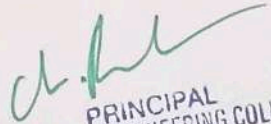
## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

400

  
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File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

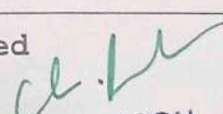
7

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

  
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**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

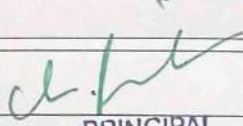
C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

**5.2 - Student Progression**

**5.2.1 - Number of placement of outgoing students during the year**

**5.2.1.1 - Number of outgoing students placed during the year**

  
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127

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

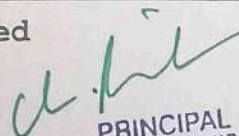
12

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

  
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**5.3 - Student Participation and Activities**

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The following are the methods of counseling of students followed every year.

1. Orientation programmes: On the day admission orientation programme is organized by the college for all the first year students and their parents. There will be address by Chairman, Principal, and Deans etc. This is followed by the orientation programme by the concerned department.

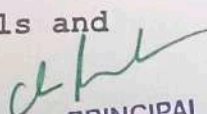
2. Mentoring: The college adopts mentor/ tutor system to look after the learning capabilities of

students Individually

- For 15 students, one faculty is assigned as mentor

- Mentor continuously track the mentee attendance details and academic performance

- Mentor will assist mentee in selecting open electives, professional electives and career guidance

  
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- Mentor will track the mentee sports activities, extra-curricular and co-curricular activities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Aims and Objectives**

1. To extend the help to the students of KITS, Markapur for placement and industrial training.
2. To act as a bridge between college and the industries for interaction on new developments in different disciplines of engineering.
3. To assist the college to promote R & D activities, testing and consultancy.
4. To extend financial help to economically backward and deserving students in the form of scholarship for higher studies abroad.

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5. To encourage the students from this college by awarding prizes to meritorious students showing bright performance in the field of education, sports and cultural.
6. To enrich the central library by donating books and also by subscribing journals in the field of engineering and technology.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

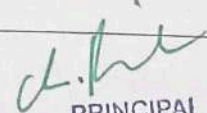
## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Management leads the Principal and staff, towards the fulfilment of the stated mission. The Management / Governing Council meet twice a year for discussion, policy making and its implementation based on feedback received from Principal. The Management has been proactive in extending all guidance, support and cooperation after the outbreak of the COVID-19 pandemic. Webinars on various relevant issues have been encouraged and promoted by the Management. Management has also provided support of infrastructure for online teaching.

The Management always encourages the involvement of the staff in the quality assurance, enhancement and developmental activities of the College by being members of bodies such as IQAC, LMC, Staff Council, as HODs, or as Coordinators of Cells, Subject Associations, Students Council, etc.

  
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File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Management along with the College Development Council and IQAC discusses and approves important administrative issues such as budget, admissions, results etc. Governing Council, and Staff Council also review the activities and necessary suggestions are made by them.

Administrative powers and responsibilities are delegated to teachers on the basis of their competence, commitment to meet the institutional objectives.

IQAC looks after smooth functioning and quality enhancement of the college.

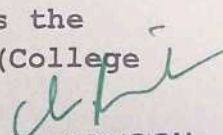
Students as well as members of non-teaching staff are members of IQAC, all Cells and subject associations, and are further delegated responsibility of planning and execution of activities and guided by teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Management believes in setting up perspective plan for excellence in academic and infrastructural development. This is drawn in the form of long term and short term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans. The IQAC decides the perspective plan which is to be approved in the CDC (College Development Council) meetings.

  
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## Annual Quality Assurance Report of PRAKASAM ENGINEERING COLLEGE

The solar generation capacity has been increased from 20 to 50 KW, 5 new classrooms have been constructed, 3 classrooms, 2 laboratories, basketball court and auditorium have been renovated, networking revamped and a wi-fi installed.

Many of the classrooms have been made ICT enabled, bringing to fore the technological advancements in teaching-learning.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal, Heads of Departments, committee / cell in-charges and office staff, monitor and work together for the effective implementation of these policies.

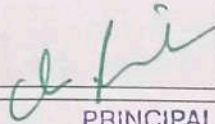
Regular feedback obtained from the alumni, students, parents and faculty along with suggestions of NAAC peer team form the major inputs for the planning. These inputs are discussed and analyzed by the Governing Council, the Principal, IQAC. The planning and infrastructural development is decided by the Head of the institution in consultation with the Governing Council.

The organizational structure of the College facilitates its smooth functioning. The Governing Council is the policy making body. The overall supervision of the College comes under its purview

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in

A. All of the above

  
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areas of operation Administration Finance  
and Accounts Student Admission and  
Support Examination

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college has well-defined welfare measures for the Staff. Non-monetary welfare measures :

Leave is readily sanctioned to the staff for personal work, attending Refresher Course/ Orientation Program/seminars etc.

Free Wi-Fi facility

Dedicated cabins/workspaces,

separate reading and computer space in the library.

Separate parking for Staff Wards of staff get priority in admission.

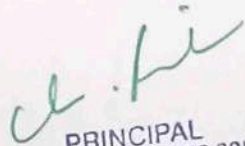
Provision for appointment for the dependents of the non-teaching staff on compassionate grounds.

The Management is easily approachable to the staff. CCTVs and security guards ensure security of staff

Water coolers on each floor.

Washrooms for staff on all floors

Canteen facility

  
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Faculty members are encouraged for research and publications for their career advancement.

Advance, if requested, to the newly appointed staff against the salary due as regular salary starts in 3-4 months.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

4

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

5

  
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File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

68

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The Institution has a performance appraisal system. Teachers have to submit filled-in format for PBAS (Performance Based Appraisal System) to the Principal. Apart from that, Annual Proformas are submitted by the Teachers/HODs/Librarian/Office/Cell-incharges to

the IQAC which help in collation and cross checking of the information.

Every Teaching and non-teaching staff has to submit Confidential Reports to Principal via HoD.

Performance of Teachers is also assessed through Student feedback, taken at the end of every academic session and appropriate instructions given to staff by Principal..

The IQAC, reviews Administrative and Academic progress so as to review the performance of all the departments and office administration. After the evaluation of the report by the Principal and Management, it is communicated to respective department for improving shortcomings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

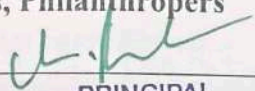
Annual Financial Audit account is done by a Chartered Accountant, most recently in September 2021.. This helps in review of funds, planning and preparing budget of the next financial year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

  
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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funds received for conduct of examination are handed over to the staff member in charge of the examinations for proper conduct of exams through judicious management. Accounts of the examinations are submitted as per norms.

The Accounts section of the College maintains all records of income and expenditure to ensure financial transparency. All accounts of funds received and spent are audited by Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

At the beginning of every academic year IQAC frames an action plan and ensures its proper implementation for overall development of the students.

Quality assurance strategies and best practices to be institutionalized are discussed in the IQAC meetings and decisions taken are communicated to the staff by the Principal. Two institutionalized practices are Students' Orientation Programme: At the beginning of every academic session, Students' Orientation Programme is held for freshers. Students are given information about examination system, internal marks, Program outcomes, various Cells, library, NCC, NSS, sports etc. This is followed by

a tour to different departments. The program has been held online from 2020-21 due to COVID pandemic. Bal Mela: For last two years (2018-19 and 2019-20), College in collaboration with Indian Centre for Integrated Development (ICID) has been organizing Bal Mela for Children from the deprived sections of the society. The program includes various cultural events, games, competition, breakfast and lunch. They are made aware of hygiene, food habit, yoga etc. Staff and students from the college act as organizers, team leaders. After the program, children are dropped to their respective homes by the organisers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

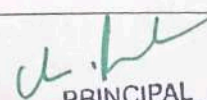
6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives. Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC.

IQAC, through discussions and recommendations, identifies need of improvement towards teaching learning and prepares a plan of action for upcoming session. Specific formats prepared by IQAC are used to collect information from individuals, HoDs, Cells, office, Library and Hostels. Based on these reports, incremental improvement in quality is identified.

Increase in the number of Computers In line with the peer team recommendations, there has been a steady increase in number of computers and use of ICT for Teaching-Learning over the past 3 years.

Increase in placements

  
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File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

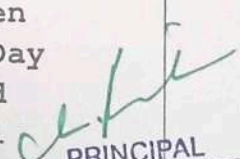
File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The 'PEC' cell oversees gender related issues, carrying out activities throughout the year to promote gender equity and sensitization, organizing talks and awareness programs on rights of women, breast cancer, legal ramifications of discrimination, self-defence. In 2020-21, activities held were Talk on Women Empowerment through Teaching and Learning (6.4.2021), One Day National Webinar on "Gender Equity" (20.6.2021). Health and Hygiene of Young Girls, Developing Psychological and Mental Strength, and workshops, debate competitions, presentation competitions, book displays, etc. on relevant issues. . In addition, there is a separate Cell for mentoring of all students,

  
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and looks into academic as well as personal counselling of students through mentor teachers. Safety and Security are ensured by 24-hour security at the College entrance, CCTV Cameras and an alert staff ensuring discipline. There is a Girls' Common Room, with dedicated wash rooms. A female attendant caters to needs here..

File Description	Documents
Annual gender sensitization action plan	<u>nil</u>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>nil</u>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

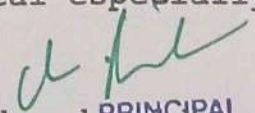
File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The common solid waste is leaf litter, which is allowed to decompose in place to enrich the soil quality. Other regular anthropogenic solid waste is collected in dust bins placed at strategic locations, brought together and taken away periodically by the waste collection agency of the municipal body.

E-waste is sold periodically if not usable or reparable and depending on its quantity, to scrap dealers who deal especially in e-waste, for safe recycling.

Other solid waste is collected at the semester end and sold to

  
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scrap vendors, adding to revenue. Wash rooms wastes are directed to a septic tank while effluents from laboratories are directed into separate underground tanks and prevented from escaping into the environment.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

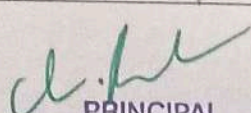
**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

  
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**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

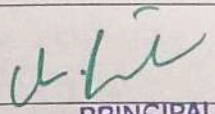
D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

  
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**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,**



tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Presence of staff as well as students from all over India makes the environment inclusive and tolerant towards cultural, regional, linguistic, communal, socio economic and other diversities.

On the socio-economic front, the College, through institutional scholarships, provides monetary assistance and ensures that economically backward students are not deprived of education due to financial constraints.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The vision and mission of the College encourages its stakeholders to become good citizens. National festivals, Unity Day and Constitution Day are enthusiastically celebrated with activities engendering enthusiasm and national pride.

Swachhata related activities engender feeling of responsibility and habit towards cleanliness. Vigilance week celebrations with essay and debate competitions stimulate students to combat, fight and tackle corruption (27.10.2020).

Talks on rights and duties of citizens as voters are held. Staff participates in election duty. The preamble to the constitution is read and repeated in the National programmes.

Responsibility as citizens is also inculcated in students through various extension activities, especially by SEVA cell, where students participate in philanthropic activities for the community. Responsibility as citizens is also inculcated in students through various extension activities, where students participate in philanthropic activities for the community.

also conducted various online extension activities during the pandemic to further values engendering responsible citizenship.

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File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>nil</u>
Any other relevant information	<u>nil</u>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

Various National and international commemorative days are observed and celebrated. Speeches by staff and Principal on National festivals- Independence and Republic Day and reading of the preamble to the Constitution recapitulate and enhance National pride. There are also many cultural events including dance, skits and songs which reflect our national pride and pave way for introspection and realization of our obligation towards the nation.

  
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Other commemorative days such as Patron's day (10.1.2021), Women's day (8.3.2021), Teachers' Day, Gandhi Jayanti, Unity Day, Children's Day, Constitution Day, etc. During the pandemic, expert practitioners of Yoga demonstrated online (17-21.5.2021) various Aasans in Yoga and explain their benefit. Other commemorative days commemorating

:All the above activities were held online in 2020-21 due to pandemic conditions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

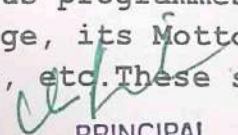
### Extra Class for Slow Learners

Course Plan for All Subjects. A detailed course plan for every paper is prepared and available to the students in the 'Moodle'. The course plan contains course objectives in behavioural terms, the themes/topics to be learned, the method of learning/ teaching-learning delivery, books and journals to be referred before coming to the class and recommended reading for learning the topic in detail. The course plan also contains the method of internal evaluation of the courses taught.

### Objectives of the Practice:

The main objective of the practice is to create an atmosphere of healthy competition among students. Hard working and consistent students in various spheres- overall development, academics or sports, tend to turn out into leading performers.

New students who have taken admission to various programmes in the College need to be familiarised with the College, its Motto, Vision, Mission, facilities, rules, discipline, etc. These students

  
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need to be recognized for their performance, not only by their teachers and peers, but also on a wider pl

The key to the success of the Orientation programme lies in the ability to target the maximum possible number of new students. However, the admissions process continues late into the first semester, with revisions in the admission process and number of seats from the Government and University, which may further be complicated if there are outstanding legal issues on the state or national level.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

**7.3 - Institutional Distinctiveness**

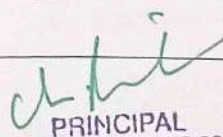
7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

A Carefully nurtured legacy of values and a nationwide stakeholder spectrum representing cross sections of society make the institution iconic.

Marvellous ambiance coupled with vibrant learning atmosphere and disciplined work culture ensures all-round development of the students. Excellent infrastructure for academics, sports, cocurricular development and research,

Students' participation in planning, collaborating, executing and managing activities in all spheres, generates a learner-centred environment, positive attitude, leadership qualities,, sportsmanship and self-awareness, leading to personality development.

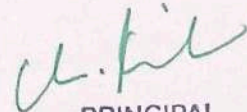
Consistently high result in examinations and laurels brought by student participation in sports and cultural events reflect success of our three pronged approach- academics, sports and extracurricular activity.

  
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File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

## 7.3.2 - Plan of action for the next academic year

- To focus more on strengthening the Training & Placements activities to enhance the employability skills.
- To motivate faculty for Industry-Interaction with objectives to get Sponsored Projects and Placement of Students by making compulsory to attending FDP programs.
- To focus more on imparting practical knowledge on subjects with effective utilization of lecture timings through digital classes, live examples, simulation tools etc.,
- To further strengthen mentoring systems with regular interaction with students about further improvements & regular intimation of student progress to their parents.
- To strengthen the library with more national & international journals.
- To initiate NBA accreditation process department-wise.
- To strengthen the Alumni of the college
- To encourage the faculty to attend FDPs, Workshops, National & International seminars, Conferences to enhance quality of teaching.
- To utilise more effectively the organic waste and make campus eco friendly.
- To conduct more numbers of seminars, workshops of on latest technologies to make the students for industrial readiness.
- To establish solar power system throughout the campus to meet the demands of college electricity
- To initiate Research Lab facilities in the college and also initiate to R and D projects and consultancy works

  
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