



Grievance Redressal Committee
PEC/ GRC /2020-21/ Circular

Date: 21-07-2020

CIRCULAR

All the members of Grievance Redressal Cell are requested to attend the meeting which will be held in English Lab at 3:00 PM on 23/07/2020.

AGENDA:

- 1.To discuss and finalize the cell's functions and amenities.
- 2.Consider and finalize the cell's duties and tasks.
- 3.To talk about the Year Plan in order to come up with Covid-19.

S.No	Name of the Faculty	Designation	Role
1.	Dr.CH.Ravi Kumar	Principal	Chairman
2.	Mr.S.N.Meeravali	Associate Professor	Convenor
3.	Dr.G. Prasad	Dean Students Affairs	Co-Convenor
4.	Mr. V. Hari Kishore	HOD , CIVIL	Member
5.	Mr. G.V. Punna Rao	HOD,Mechanical	Member
6.	Mr.M.M.Rayudu	HOD,MCA	Member
7.	Dr. SK.Suriya Shihab	HOD, S&H	Member
8.	Mrs. K. Lakshmi Pavani	HOD, MBA	Member
9.	Mr. K. Subba Reddy	HOD, CAI	Member
10.	Mr. K.V Srinivasa Rao	HOD, CSC	Member
11.	Mr. K.Vijaya Srinivas	HOD CSE	Member
12.	Dr. K. Hanumantha Rao	HOD, ECE	Member
13.	Mr. SK.Meera Sharif	HOD, EEE	Member
14.	Mr. D. Kondala Rao	AO	Member
15.	Ulava Rakesh	Student	Member
16.	Sampangi Bharathi	Student	Member
17.	Pidikiti Himaja	Student	Member
18.	Soma Harshith	Student	Member

(Signature)

(Signature)
Convenor

Copy to:

PRINCIPAL
PRAKASAM ENGINEERING COLLEGE
KANIGIRI ROAD
KANDUKUR-523105
S.P.S.R. Nellore Dt, (A.P.)

1. PA to Principal for filing
2. Convenor
3. All Committee Members





Grievance Redressal Committee

Minutes of the Meeting

PEC/ GRC /2020-21/ MoM

Date: 23-07-2020

Proceedings of the Meetings of GRC (Conducted in ZOOM)

AGENDA:

1. To discuss and finalize the Committee's functions and amenities.
2. Consider and finalize the Committee's duties and tasks.
3. To talk about the Year Plan, Aware students about the GRC to avoid

MEMBERS PRESENT:

S.No	Name of the Faculty	Designation	Role
1.	Dr.CH.Ravi Kumar	Principal	Chairman
2.	Mr.S.N.Meeravali	Associate Professor	Convenor
3.	Dr.G. Prasad	Dean Students Affairs	Co-Convenor
4.	Mr. V. Hari Kishore	HOD , CIVIL	Member
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13.	Mr. SK.Meera Sharif	HOD, EEE	Member
14.	Mr. D. Kondala Rao	AO	Member
15.	Ulava Rakesh	Student	Member
16.	Sampangi Bharathi	Student	Member
17.	Pidikiti Himaja	Student	Member
18.	Soma Harshith	Student	Member

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Resolutions:

1. The Convenor, **Mr.S.N.Meeravali** welcomed the Committee members who had gathered to finish the Committee's tasks.
- 2.It is imperative that all students and faculty adhere to the Covid-19 precautions as directed by the government.
- 3.Students are urged to contact the member of their department's grievance committee as soon as possible if they have a complaint.


Convenor





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