



PEC/SC & ST Welfare Committee/2021-22/Circular/01

15<sup>th</sup> JULY, 2021

**CIRCULAR**

The SC/ST Welfare Committee of the Institution has been constituted with the following members for the Academic year 2021-2022. The functions and responsibilities of the committee are appended overleaf.

SC/ST Welfare Committee members:

SL.NO.	NAME OF THE STAFF	DESIGNATION	DEPT	NATURE OF RESPONSIBILITY
1	Dr CH RAVI KUMAR	PRINCIPAL	ECE	CHAIRMAN
2	DR K SAILESH KUMAR	Asst. Professor	S&H	coordinator
3	Mr. G KRISHNA KISHORE	Asst. Professor	ECE	Member
4	Mr. N VENKATA RAO	Asst Professor	MBA	Member
5	Mr. ANDROWS	Asst. Professor	CSE	Member
6	Mrs. T ASHA JHOTHI	Asst. Professor	S&H	Member
7	K SINGAIAH	Asst. Professor	MECH	Member
8	Miss.O.MOUNIKA	Asst. Professor	MBA	Member
9	KALYAN BADDIPUDI	Student Representative	ECE	Member
10	HIMAJA NUTHALAPATI	Student Representative	ECE	Member

Copy to:

1. All HOD's
2. All Committee Members





Date: 18-08-2021

PEC/SC & ST Welfare Committee/2021-22/Circular/01

## CIRCULAR

This is to inform to all the SC & ST Students Welfare Committee members that a meeting is scheduled on 21-08-2021 at 12.45 PM in Digital Library. All the members are requested to attend the meeting without fail.

### AGENDA:

1. To discuss and finalize the roles and responsibilities of coordinator and members.
2. Reservation policy for SC/ST students
3. Offer free computer courses.
4. To discuss the year planner

SL.N O.	NAME OF THE STAFF	DESIGNATION	DEPT	NATURE OF RESPONSIBILITY
1	Dr CH RAVI KUMAR	PRINCIPAL	ECE	CHAIRMAN
2	DR K SAILESH KUMAR	Asst. Professor	S&H	coordinator
3	Mr. G KRISHNA KISHORE	Asst. Professor	ECE	Member
4	Mr. N VENKATA RAO	Asst Professor	MBA	Member
5	Mr. ANDROWS	Asst. Professor	CSE	Member
6	Mrs. T ASHA JHOTH	Asst. Professor	S&H	Member
7	K SINGAIAH	Asst. Professor	MECH	Member
8	Miss.O.MOUNIKA	Asst. Professor	MBA	Member
9	KALYAN BADDIPUDI	Student Representative	ECE	Member
10	HIMAJA NUTHALAPA	Student Representative	ECE	Member

Copy to:

1. All HQD's
  2. All Committee Members
- PRINCIPAL**  
**PRAKASAM ENGINEERING COLLEGE**  
**KANIGIRI ROAD**  
**KANDUKUR-523105**  
**S.P.S.R. Nellore Dt, (A.P.)**



*K. S. Reddy*  
Coordinator



Approved by AICTE, New Delhi | Affiliated to JNTU - Kakinada

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Date: 21-08-2021

Minutes of meeting

PEC/SC & ST Welfare Committee/2021-22/MoM/01

Proceedings of the Meeting of SC & ST Students Welfare Committee

Date : 21-08-2021

Time : 12: 45 PM

Venue : Digital Library

MEMBERS PRESENT:

S.No.	Faculty Name	Department	Role	Signature
1	Dr CH RAVI KUMAR	ECE	CHAIRMAN	
2	DR K SAILESH KUMAR	S&H	Coordinator	
3	Mr. G KRISHNA KISHORE	ECE	Member	
4	Mr. N VENKATA RAO	MBA	Member	
5	Mr. ANDROWS	CSE	Member	
6	Mrs T ASHA JHOTHI	S&H	Member	
7	K SINGAIAH	MECH	Member	
8	Miss.O.MOUNIKA	MBA	Member	
9	KALYAN BADDIPUDI	ECE	Member	
10	HIMAJA NUTHALAPATI	ECE	Member	

The following points were discussed during the meeting and the minutes were recorded as below,

1. The Coordinator Mr. DR K SAILESH KUMAR welcomed the members of the committee who had assembled for finalizing the functions of the committee.
2. Reservation policy for SC/ST students on admission in the new academic session
3. Preference on seats in Hostel.
4. To offer free computer courses.
5. Prepared the year plan for 2021-22.

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**Resolutions:**

1. It has been resolved to follow the Government seat reservation policy for admission into Higher Education Institution for SC/ST students. The cut off % will be relaxed by 5 % ( Maximum) for the students who have National/State/ District Level certificates in Sports/Culture and "C" certificate in NCC Committee discussed about various scholarships given to the students
2. It is unanimously resolved to give preference in admission in Hostel. Committee provided the mechanism to redress the grievance of SC/ST students, if any
3. It is resolved in the meeting to request the Principal to provide free basic computer course for the students belonging to SC/SC category for their skill development.

Copy to:

1. All Committee Members



*K. S. Sreed*  
Coordinator

*C. Sri*  
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**KANDUKUR-523105**  
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Date: 29- 01-2022

PEC/SC & ST Welfare Committee/2021-22/Circular/02

## CIRCULAR

This is to inform to all the SC & ST Students Welfare Committee members that a meeting is scheduled on 02-02-2022 at 12.45 PM in Digital Library. All the members are requested to attend the meeting without fail.

### AGENDA:

1. To discuss and finalize the functions and facilities of Committee
2. To discuss and finalize the roles and responsibilities of coordinator and members.
3. To discuss the various State Govt., Central Govt. and AICTE schemes in this academic year.

SL.N O.	NAME OF THE STAFF	DESIGNATION	DEPT	NATURE OF RESPONSIBILITY
1	Dr CH RAVI KUMAR	PRINCIPAL	ECE	CHAIRMAN
2	DR K SAILESH KUMAR	Asst. Professor	S&H	coordinator
3	Mr. G KRISHNA KISHORE	Asst. Professor	ECE	Member
4	Mr. N VENKATA RAO	Asst Professor	MBA	Member
5	Mr. ANDROWS	Asst. Professor	CSE	Member
6	Mrs T ASHA JHOTHI	Asst. Professor	S&H	Member
7	K SINGAIAH	Asst. Professor	MECH	Member
8	Miss.O.MOUNIKA	Asst. Professor	MBA	Member
9	KALYAN BADDIPUDI	Student Representative	ECE	Member
10	HIMAJA NUTHALAPATI	Student Representative	ECE	Member

Copy to:

- 1.All HOD's
- 2.All Committee Members



*K. Sreeraj*  
Coordinator

*d. pri*

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W : www.prakasamec.com





Date: 02-02-2022

Minutes of meeting

PEC/SC & ST Welfare Committee/2021-22/MoM/02

Proceedings of the Meeting of SC & ST Students Welfare Committee

Date : 02-02-2022

Time : 12: 45 PM

Venue : Digital Library

MEMBERS PRESENT:

S.No.	Faculty Name	Department	Role	Signature
1	Dr CH RAVI KUMAR	ECE	CHAIRMAN	
2	DR K SAILESH KUMA	S&H	coordinator	
3	Mr. G KRISHNA KISHORE	ECE	Member	
4	Mr. N VENKATA RAO	MBA	Member	
5	Mr. ANDROWS	CSE	Member	
6	Mrs T ASHA JHOTHI	S&H	Member	
7	K SINGAIAH	MECH	Member	
8	Miss.O.MOUNIKA	MBA	Member	
9	KALYAN BADDIPUDI	ECE	Member	
10	HIMAJA NUTHALAPATI	ECE	Member	

The following points were discussed during the meeting and the minutes were recorded as below,

1. The Coordinator Mr. DR K SAILESH KUMAR welcomed the members of the committee who had assembled for finalizing the functions of the committee.
2. After discussing with all the committee members the finalized functions and facilities of the SC & ST Welfare Committee are framed and finalized.
4. The coordinator suggested the members to encourage students, to various schemes from State Govt., Central Govt. and AICTE.
5. Information about the schemes of Government and University was taken

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**Resolutions:**

1. The Coordinator put forth the aims and objectives of this committee
2. Committee discussed about various scholarships given to the students
3. Information about the schemes of Government and University was taken
4. Committee provided the mechanism to redress the grievance of SC/ST students, if any
5. The committee arranged for special opportunities to enhance the carrier growth
6. The Committee ensured provisions of an environment where all such students feel safe and secure.
7. To ensured protection and reservation as provided in the constitution of India.

Copy to:

1. All Committee Members



*K. J. Rao*  
Coordinator

*C. Sri*

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