



PRAKASAM ENGINEERING COLLEGE

O.V. Road, Kandukur, Prakasam Dist., A.P., Tel : 08598 222288, 221 300

APPROVED BY AICTE, NEW DELHI | AFFILIATED TO JNTU, KAKINADA, UNDER AMMA EDUCATION SOCIETY

IQAC MINUTES OF MEETING

Date:06-03-2021

IQAC Co-Ordinator welcomed to the members of IQAC

The Minutes of the last meeting were reviewed and the following actions were taken

- Implemented Academic plan
- Subject and work load is allotted as per JNTUK Norms.
- Department wise Conducted Seminars and FDP to improve technical skills of the staff.
- Discussion on Result analysis of previous semester get feed back from department HoD's.
- Planned to Celebrated Technical Symposiums, sports and cultural activities.

Agenda:

- To discuss the academic plan and syllabus of the current semester.
- Subject and work load allocation as per faculty Experience and Qualification.
- Department wise Conduct Training and value added Programmes.
- Discussion on Result analysis of previous semester.
- Plan to provide field visit and industrial training for Students.
- Confirmation and approval of first meeting of 05-06-2021

Items	Content	Actions/remarks
1	To discuss the academic plan and syllabus of the current semester	The Committee has decided to improve the quality of education.
2	Subject and work load allocation	To Assign Subject and work load to the faculty as per JNTUK Norms.
3	Department wise Conduct Training and value added Programmes	Initiate the HoD's to conduct Training and value added Programmes.
4	Discussion on Result analysis of previous semester	All HoD's Instructed to Faculty members to Improve the Result of


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5	Planning to provide field visit and industrial training for Students.	To initiate the HoD's for planning field visit to the students.
6	Confirmation and approval of first meeting of IQAC held on 05-06-2021	The first IQAC minutes of the meeting have been officially confirmed by the committee


IQAC Co-ordinator




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IQAC MINUTES OF MEETING

Date:12-08-2020

IQAC Co-Ordinator welcomed to the members of IQAC

The Minutes of the last meeting were reviewed and the following actions were taken

- Conducting Meeting held on 12-08-2020 Regarding Academic Plan
- Subject and Work load allotted for all Department staff based on their Experience and Qualification.
- Conducted workshop and Conference in each Department.
- Discussed on Result analysis of previous semester to measure.
- Planned for NBA accreditation Process.
- Plan to organize industrial visitfor Students.

Agenda:

- To discuss academic plan
- Subject and work load allocation as per JNTUK Norms.
- To Conduct Seminars and FDP Department wise.
- Discussion on Result analysis of previous semesterto getfeed back from department HoD's.
- Plan to Celebrate Technical Symposiums, sports and cultural activities.
- Confirmation and approval of second meetingof 06-03-2021

Items	Content	Actions/remarks
1	Academic plan discussing	The Committee has decided to improve the quality of education.
2	Subject and work load allocation	Assign Subjects to the faculty as per JNTUK Norms
3	Department wise Conduct Seminars and FDP.	To motivate and inspire the Staff and students to participate FDP / Seminars to their future purpose.
4	Discussion on Result analysis of previous semester	To Focus and Improve the


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		Result of students.
5	Plan to Celebrate Technical Symposiums, sports and cultural activities	To initiate the technical symposium, sports and cultural activities to the concerned coordinator.
6	Confirmation and approval of second meeting of IQAC held on 06-03-2021	The second IQAC minutes of the meeting have been officially confirmed by the committee.

IQAC Co-ordinator



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