



Date: 18<sup>th</sup> September 2020

**CIRCULAR**

The OBC Cell of the Institution has been constituted with the following members for the Academic Year 2020-21.

**OBC Cell members**

S.No	Name of the faculty	Designation-Department	Nature of responsibility
1	Dr.M.LAKSHMAN RAO	Principal	Chairman
2	Mr K.SRIKANTH	Assoc professor-ECE	Convener
3.	Mr.P.YEDUKONDAL	Assoc. Professor- EEE	Co-convener
4.	Mr.CH. BALA BRAHMA CHARI	Assoc. professor-S&H	Member
5	Mrs.S. HIMA BINDU	Assoc. professor-S&H	Member
6	Mr.G V PUNNA RAO	Assoc. professor-MECH	Member
7	Mrs. SUDHA RANI	Assoc. professor-S&H	Member
8	Mrs.Y V RAVI KUMAR	Assoc. professor-S&H	Member
9	M.PHANINDRA	STUDENT	Member
10	P.VENKATA RAO	STUDENT	Member
11	A.MADHURI	STUDENT	Member
12	M.RAMA KOTESWARARAO	STUDENT	Member

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**PRINCIPAL**  
**PRAKASAM ENGINEERING COLLEGE**  
**KANIGIRI ROAD**  
**KANDUKUR-523105**  
**S.P.S.R. Nellore Dt, (A.P.)**



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Principal

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ENGINEERING COLLEGE

**Functions of the (OBC) cell:**

- To enhance the access to education to persons belonging to OBC Communities as per the Government norms.
- To promote higher education and impart quality education on par with general students.
- Strive for educational advancement of Backward Castes.
- Communicate with the concerned departments of the Governments on the behalf of the candidate to avail his/her reservation.

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KANDUKUR

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Principal  
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Date: 22-09-2020

## CIRCULAR

This is to inform to all the OBC Cell members, that a meeting is scheduled on 24-09-2020 at 03:30 PM in EEE Dept. All the members are requested to attend the meeting without fail.

### AGENDA:

To discuss and finalize the functions and facilities of cell

1. Information about the seats available and actual admission of OBC students..
2. Awareness program about fee reimbursement and various other meritorious scholarships to I year students.
3. Intimation about Renewal of scholarships of II, III and IV year students.

*C. Prasad*

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S.P.O. Road, Nandigama, (A.P.)

*K. S. Lakshmi*  
Coordinator



Copy to  
All cell members



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Minutes of Meeting

Proceedings of the Meeting of OBC Cell

Date : 24-09-2020

Time : 3:30PM

Venue : EEE Dept.

MEMBERS PRESENT:

S.No	Name of the faculty	Designation-Department	Nature of responsibility	Signature
1	Dr.M.LAKSHMAN RAO	Principal	Chairman	
2	Mr K.SRIKANTH	Assoc professor-ECE	Convener	
3.	Mr.P.YEDUKONDAL	Assoc. Professor- EEE	Co-convener	
4.	Mr.CH. BALA BRAHMA CHARI	Assoc. professor-S&H	Member	
5	Mrs.S. HIMA BINDU	Assoc. professor-S&H	Member	
6	Mr.G V PUNNA RAO	Assoc. professor-MECH	Member	
7	Mrs. SUDHA RANI	Assoc. professor-S&H	Member	
8	Mrs.Y V RAVI KUMAR	Assoc. professor-S&H	Member	
9	M.PHANINDRA	STUDENT	Member	
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**PRAKASAM**  
ENGINEERING COLLEGE

Date: 21-2-2021

## CIRCULAR

This is to inform to all the OBC Cell members, that a meeting is scheduled on 23-02-2021 at 11:15AM in EEE Dept. All the members are requested to attend the meeting without fail.

### AGENDA:

To discuss and finalize the functions and facilities of cell

1. About competitive exams and govt. jobs preparation for III and IV year students
2. Issues facing about fee reimbursement and various other meritorious scholarships of I year students.

*K. S. Kethu*  
Coordinator

Copy to  
All cell members

*C. K. Kethu*  
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Date: 22-2-2021

**Minutes of Meeting**

**Proceedings of the Meeting of OBC Cell**

Date : 23-02-2021

Time : 11:15 Am

Venue : EEE Dept.

**MEMBERS PRESENT:**

S.No	Name of the faculty	Designation- Department	Nature of responsibility	Signature
1	Dr.M.LAKSHMAN RAO	Principal	Chairman	
2	Mr K.SRIKANTH	Assoc professor-ECE	Convener	
3.	Mr.P.YEDUKONDAL	Assoc. Professor- EEE	Co-convener	
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8	Mrs.Y V RAVI KUMAR	Assoc. professor-S&H	Member	
9	M.PHANINDRA	STUDENT REPRESENTATIVE	Member	
10	P.VENKATA RAO	STUDENT REPRESENTATIVE	Member	
11	A.MADHURI	STUDENT REPRESENTATIVE	Member	
12	M.RAMA KOTESWARARAO	STUDENT REPRESENTATIVE	Member	

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## RESOLUTIONS

1. Information was taken about the seats available and actual admission of BC students..
  2. Meeting to be conducted branchwise to BC Students create awareness program about fee reimbursement and various other meritorious scholarships to I year students.
  3. Intimation about Renewal of scholarships of II,III and IV year students through branch wise.
- All the resolutions are communicated to students by circular

*K. S. S. S. S.*  
Coordinator

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All cell members

*C. P. S.*  
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## RESOLUTIONS

1. Conduct meetings branch wise for OBC students about competitive exams, govt. jobs, various other opportunities, and preparation for III and IV year
  2. After discussion with students, listed out Issues facing about fee reimbursement and various other meritorious scholarships of I year students and finding the solution from scholarship section.
- All the resolutions are communicated to students by circular

*K. S. Lakshmi*  
Coordinator

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All cell members

*J. Prasad*

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